
Our Purpose

To be a results driven team committed to service excellence and integrity, providing our clients with pride and security.

Our Mission

To be an all-inclusive resource for individuals looking for assistance in the home ownership/property development field. Whether clients are looking to buy or sell a home, rent a property, develop a building or redecorate a space, we strive to be a friendly and helpful resource, able to either assist them ourselves or connect them with other reliable tradespeople and businesses in the community who can.

Our goal is to always treat every client as if they are family. We genuinely care about the people we work with and we strive to consistently go above and beyond to provide our clients with excellent service. From real estate to property management and everything in between, are a one-stop-shop for everything “Home”.

About The Team

The team began with Sharvin and Natalie Keshavarznia. This husband and wife duo got their start in the real estate world by owning, renovating and operating their own personal rental properties in the St. Catharines area. This quickly developed into Natalie obtaining her real estate license and Sharvin opening his own renovation company, Full Circle Property Groups.

Soon after, Nick Yardley partnered up with Sharvin and the two formed 2400795 Ontario Inc and started managing rental properties in the downtown core of St. Catharines. By this point Natalie had also started making a name for herself as a respected agent in the Niagara Region, known for offering free home staging services. In 2017, Sharvin and Natalie added Jordan Saksena to the mix as their Executive Director and the team has been growing consistently since then. Today we are very excited to welcome YOU to our little office family!

We also like to consider our broader professional network a vital part of our team. We have the privilege of working with numerous tradespeople and local businesses and are grateful for the many wonderful relationships we have developed in St. Catharines and throughout the Niagara Region. Today, we are excited to be welcoming new members to our team who share our mission of helping others navigate the often confusing world of real estate in a friendly and compassionate manner.

Breakdown of Our Companies and Associated Businesses

Sharvin Keshavarznia

2400795 ONT INC <i>(CORP 1)</i>	2400795 ONT INC <i>(JOINT VENTURE)</i>	2730552 ONT INC <i>(CORP 2)</i>	2781615 ONT INC <i>(CORP 3)</i>	FULL CIRCLE PROPERTY GROUPS <i>(FCPG)</i>
Partner: Nick Yardley	Partners: Nick Yardley and John Yardley	Partner: Nick Yardley	Partners: Nick Yardley, Jamie Peterfi, Aaron Hahn	Partner: None <i>(Sole Proprietorship)</i>
Purpose: Property Acquisition, Property Development and Tenant Rentals				Purpose: Handles maintenance, repairs and renos at Corp Properties
Properties: CASTLE TANK NINJA POW WOW ST. PAUL GO TRAIN VISION	Properties: VEGAS	Properties: HAKIM	Properties: BOX HOLLYWOOD	Employees: <ul style="list-style-type: none"> • Frank • John • Ross • Geoff

Associates of Sharvin's Businesses: KEENER ELECTRIC (Jamie Peterfie)
 HAHN BUILDERS (Aaron Hahn)
 GREEN TECH NIAGARA (Adam Hearn)
 MORTGAGE ARCHITECTS (Natalie Torner)

Natalie Keshavarznia

THE KESH GROUP <i>(a Royal LePage NRC Realty Team)</i>
Team Lead: Natalie Keshavarznia
Realtors: Toni Normandeau, Kara Speth, Angela Gervasio, Deb Berton
Administrative Staff: Jordan Shaw, Jessica Province, Courtney Webster

Duties and Responsibilities

- **Tenant Management**
 - Post ads for vacant units, interview interested tenants and conduct showings
 - Check references and sign lease paperwork
 - Coordinate move in-out details
 - Follow up re. utility switch over after move in
 - Respond to complaints and inquiries during tenancy
 - Follow up re. late rent during tenancy
 - Send notices and handle evictions when necessary
 - Send N1 notices 90 days before end of lease
 - Complete move-out inspections and key collection
- **Property Management**
 - Schedule and notify tenants about the bi-annual property inspections
 - File the bi-annual property inspection sheets
 - Follow up with tenants and crew re. any repairs that need doing
 - Create a database of apartment floor plans and additional details
 - Create a database of meter numbers and meter locations
 - Create a database and schedule regular upkeep of smoke detectors
 - Update fire safety plan for St. Paul
 - Schedule weekly property exterior clean ups
- **Renovation Management**
 - Order supplies and materials as instructed by crew lead
 - Go to stores to pick up / return materials and supplies
 - Rent and return tools and equipment as needed
- **Stock Management**
 - Do regular inventory of the shop
 - Purchase cleaning supplies, office supplies, etc for FCPG as needed
- **Crew Management**
 - Collect weekly time sheets from the crew and submit to the Financial Director
 - Collect receipts from the crew, label and submit to the Financial Director
- **New Property Purchases**
 - Ensure the new property checklist is completed during a purchase
 - Support Sharvin with sending document to lawyers, mortgage broker, etc
 - Get insurance quotes for new properties
 - Handle utility switch over for new properties
 - Handle tenant introductions at new properties
- **General Office Duties**
 - Greet people entering the office and have visitors sign covid tracking form
 - Attend regular meetings with Sharvin and crew leader
 - Ensure crew puts out office garbage/recycling on Thursday nights